



School of Aeronautics (Neemrana)

I-04, RIICO Industrial Area, Neemrana, Dist. Alwar, Rajasthan

Approved by Director General of Civil Aviation, Govt. of India, All India Council for Technical Education
Ministry of HRD, Govt. of India & Affiliated to Bikaner Technical University, Bikaner, Rajasthan

MECHANISM OF THE GRIEVANCE REDRESSAL COMMITTEE

1. Grievance redressal committee (GRC) shall consider only individual grievances of specific nature of students and staff.
2. The GRC shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one employee/student.
3. Post receipt of the complaint/application the committee will decide on the merit of case regarding scope of further discussion investigation and act promptly.
4. The GRC may mediate between complainant and defendant against who the complaint has been made, it required.
5. GRC shall consider redressing of grievances within a reasonable time.
6. The cell will give report to the authority about the cases attended to and seek guidance from the higher authorities if required.

SCOPE :

The students may lodge grievance about any academic and non- academic matters related to -

Timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination and scholarship related matters.

to dues and payments for various items from the library, hostels and other financial matters.

certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers and any other offensive activity.

Signature of Director/Principal



Dated : 26.08.2025

ESTABLISHMENT OF ONLINE GRIEVANCE REDERASSAL MECHANISM

GRIEVANCE REDRESSAL COMMITTEE

S. No.	Appointment Order Reference No.	Date of Appointment	Name of the Committee Member	Profession	Address	Associated with	Mobile Number	E-mail Address
1	SOA(N)/2022/ Admin/364	23-12-2022	Dr. Birendra Rai	Principal	D2-15, Ground Floor Eldeco Hill Side Neemrana, Alwar Rajasthan	Admin	7597958368	birendrarai2002@ yahoo.com
2	SOA(N)/2022/ Admin/364	23-12-2022	Dr. Bipin Kumar Dwivedi	Professor	A-131 Villa, Aashadeep Neemrana, Alwar Rajasthan	Admin	9314009035	bipin_aero@yahoo.co.in
3	SOA(N)/2022/ Admin/364	23-12-2022	Ms. Vijay Laxmi Verma	Associate Professor	WZ-173, Palam Village New Delhi-110045	Admin	9311209015	vijaylaxmiverma.67@ gmail.com
4	SOA(N)/2022/ Admin/364	23-12-2022	Mr. Kuldeep	Associate Professor	Harsola, Sonapat Haryana	Admin	9311209015	kuldeepsihag@gmail.com
5	SOA(N)/2023/ Admin/1230	23-12-2024	Mohit Kumar Gupta	Student	SOA Hostel	SOA	9625607145	gupta139mohit@gmail.com